

Patterdale Church of England Primary School

Established 1873

Head Teacher: Mrs E. V. Stewart



**Patterdale Church of England
Voluntary Aided School
Patterdale
Penrith
Cumbria
CA11 0NL**

Telephone: 017684 82383

Email: info@patterdale.cumbria.sch.uk

Website address: www.patterdale.cumbria.sch.uk



Welcome to Patterdale C of E School

If your child is to join us for the first time we welcome you as parents and look forward to a happy and successful association over the coming years. If you already have a child here we are pleased to renew the links between us.

This booklet provides information on the school, its aims, curriculum and activities.

Confidence in a school comes from knowing and understanding what is happening within it. We hope you will extend your knowledge through contact and discussion with all members of staff and take advantage of the occasions for consultation. It is important that mutual understanding and trust should be a basis of our shared responsibility.

The information in the handbook is correct at the time of publication. However, it cannot be assumed that there will be no changes in the arrangements described during the course of the year.

Liz Stewart
Head Teacher

GENERAL DESCRIPTION

Patterdale C of E Primary School is a Church of England Voluntary Aided Primary School for children aged 4 to 11 years.

The school buildings provide a safe and motivating learning environment for our children, and are surrounded by extensive and varied grounds which enable us to provide an exciting outdoor curriculum. We are in the Lake District National Park, with strong links to the community. The school is beautifully situated at the head of the Ullswater Valley. The grounds consist of grass and tarmac for recreation and sport. There is a wooded area with broad leaved trees and a natural wild area containing grasses and wild flowers encouraging habitat of natural wildlife. There is also a Gazebo, adventure play area and a wild-life pond.

The school staff and the Governing Body are dedicated to the welfare, education and happiness of all children in school, and are highly motivated in applying their enthusiasm and experience to the continuous improvement of the school and the learning experience it provides for children.

AVAILABILITY OF INFORMATION

Access to further information and policies is available on the school website: www.patterdale.cumbria.sch.uk

SCHOOL ADDRESS:

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PENRITH
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CA11 0NL
Telephone 017684 82383
e-mail info@patterdale.cumbria.sch.uk
Website www.patterdale.cumbria.sch.uk

SCHOOL STAFF

Head teacher	Mrs Elizabeth Stewart
Senior Teacher	Miss Nicola Reay
Science Teacher	Mrs Susan Simpson
Senior Teaching Assistants	Mrs Emma Dowson Mrs Kirsty Wright
Learning Support Assistants	Mrs Helen Curry Mr Tony Stewart
Business Manager	Mrs Mandy Howard-Carter
Janitor	Mr Lawrence Sanderson
Cook	Mrs Lorraine Richardson

The classes are organised into: an Early Years Foundation Stage/Key Stage 1 Class and a Key Stage 2 Class. In addition we have a library, school hall, ICT suite, community room, offices, cloakroom area with disabled access and a fully operational school kitchen.

Early Years Foundation Stage and Key Stage One comprise:

Reception	4-5 year olds
Yr 1	5-6 year olds
Yr 2	6-7 year olds

Staffed by a full time teacher plus a teaching assistant in the mornings.

Key Stage Two comprises:

Yr 3	7-8 year olds
Yr 4	8-9 year olds
Yr 5	9-10 year olds
Yr 6	10-11 year olds

Staffed by a full time teacher plus a teaching assistant on Mon, Tues, and Fri mornings.

School Governing Body



Nicola Reay
Staff Governor



Ken Ross
Foundation Governor
Vice Chair



Robyn Brown
Foundation Governor



Christine Kenyon
Clerk to the Governors



Liz Stewart
Staff Governor



Terry Wilcox
Ex officio Governor



Rob Shephard
Foundation Governor



Kirsty Wright
Foundation Governor



Judith Derbyshire
LA Governor
Chair



Kerry Holdsworth
Foundation Governor



Mike Town
Foundation Governor



Ruth Walker
Parent Governor

Contact details -



Maddy Teasdale
Parent Governor

- Christine Kenyon, Clerk to the Governors
017684 82155 grisedalelodge@btinternet.com
- Judith Derbyshire, Chair
01768 895418 judithmderbyshire@gmail.com
- Ken Ross, Vice Chair
017684 82403 karofcambus@btinternet.com

SCHOOL AIMS

We want our children to:

1. be confident in:

- being themselves.
- social situations.
- what they have learnt.
- their role in the community near and far
- physical and sporting activity.

2. be safe, happy and fulfilled

3. have a sense of right and wrong; being polite, honest and showing respect and care for others.

4. have the academic skills needed to move onto the next stage in their education.

5. have enquiring minds to be self-motivated and learn independently.

6. be healthy and fit and to know how to stay that way.

7. have an appreciation of Christianity and other faiths and beliefs.

8. learn how to look after their environment local and global..

9. have happy memories of Patterdale School.

These aims were first discussed and collated in February 2005, and last reviewed in 2014, with children, parents, governors, staff and members of the community.



SCHOOL HOURS

8.50-9:00am	Registration
9:00am-9:30am	Start the day activities
9:30am-10:30am	Lessons
10.30am-10:50am	Break
10.50 – 12 noon	Lessons
Noon – 1.00pm	Lunch break
1:00-1:20pm	Worship Time
1.20 – 3:30pm	Lessons

BEFORE SCHOOL

School is open for children from 8:50am

Children and parents are welcome to bring their children into school. Parents of children in EYFS, year 1 and year 2 are welcome to come in and work with their children for 10 minutes at the start of the day. Key stage 2 children are expected to come in and begin their Start the Day activities. Parents are still welcome to come in and pass on any information they feel we may need. It is hoped that by year 5 and 6, children should be completely independent and not require a parent!

SAFETY

Parents should collect EYFS and Key Stage 1 children from their own classroom door at the end of the day. Key stage 2 children will leave from the cloakroom exit onto the playground.

If your child is to be collected by someone other than yourself, the class teacher must be informed either by letter or a phone call. A verbal message from a child is insufficient.

CAR PARKING

You are asked to park well away from the stretch of road which runs adjacent to the wall at the front of the school, observing the road markings. The school car park is located to the right of the school entrance and is available for parents' use. You may use the 'stop and drop' area in front of school- this is meant to be a quick stop! You can also park behind the Starkey Hut or in front of it. Please observe the 20 mile an hour speed limit outside school.

WALKING BUS

A walking bus, led by volunteers, operates to school from Glenridding. For further details please see the Head teacher or School Administrator.

ABSENCE

If your child will be absent, please let us know as soon as possible. If your child has not appeared by 9:10am, we will telephone to find out if there is a problem. Please telephone school as soon as possible if your child is unwell in the morning, as unexplained absences will be followed up. A brief written note after the absence is required to explain the reason for absence from school. If your child needs to stay in at breaktimes or be excused from PE, games or swimming a note to the teacher is also needed.

Absences for family holidays cannot be authorised unless in **exceptional circumstances**. The head teacher can only authorise a maximum of 10 absences (5 days).

Unauthorised absences are required to be recorded in accordance with the requirements of the Education (Pupils' Attendance Records) Regulations 1991. These will then be part of your child's permanent record.

MEDICINES

Medication that is required three times a day only, does not need to be taken during school hours. Special arrangements for four times daily medication can be made in consultation with the head teacher. Permission A form for medication is required to be completed by parents. Asthma inhalers should be brought to the school by the child and be kept easily accessible within the classroom. Parents are reminded to check that inhalers have enough medication left weekly.

STARTING SCHOOL

Children are admitted at the beginning of the school year in which their fifth birthday occurs, usually on a part-time basis for the first few weeks. In the past, this has been 4 full days with a mini-weekend in the middle (Wednesday off!).

You are reminded that there is no legal obligation to send your child to school until the beginning of the term following your child's fifth birthday.

NURSERY

An outstanding (Ofsted 2016) voluntary nursery, Ullswater Nursery, runs in the school for 15 hours each week. Children may be admitted the term following their 3rd birthday. There are twelve places available. Priority is given to catchment area children. A separate prospectus and curriculum are available on request. (Please see www.patterdale.org)

SCHOOL UNIFORM (ALL NAMED)

The school uniform consists of a red polo shirt and sweatshirt with the school motif on it. They are purchased from the school website. Jeans are not permitted. The children are expected to take pride in their appearance and are encouraged to come to school dressed smartly. Dark coloured trousers or skirts co-ordinate well with the sweatshirts. Dark shoes (not trainers) should be worn to school. Children will also need a change of footwear for outside use. Wellies are essential on snowy days!

EQUIPMENT NEEDED (ALL NAMED)

1. A named draw string bag to hold PE equipment.
2. Trainers for PE and outdoor wear.
3. Dark shorts and a red school P.E. T-shirt
5. A named hand towel, with hook will be provided.
6. A book bag will be provided in the first instance.

Any replacement towels/book bags will need to be paid for by parents.

Please name all items that belong to your child

DISCIPLINE

Much of the discipline in school takes the form of *expectations* rather than rules. We encourage a caring attitude towards each other and towards the property of others. We expect children to be courteous, friendly, well mannered and thoughtful. Misbehaviour is dealt with by withdrawal of privileges.

Parents will be consulted if persistent misbehaviour occurs, so that together we may decide on a suitable course of action.

All children take a full and active part in developing our own classroom and playtime rules to ensure that the children are safe and maximise their opportunities for learning.

For our detailed behaviour and bullying policy please see our website.

INFORMATION FOR PARENTS

All policies, Department for education publications, government reports and circulars are available from the clerk, Christine Kenyon, or directly from the school or the school website. The latest Ofsted report can be found at www.ofsted.gov.uk

PATTERDALE SCHOOL SUPPORT GROUP (charity no. 1114449)

The school support group meet once a term to plan events and raise funds for the school throughout the year. Events are often social activities for the whole community.

All parents are automatically members of the Support Group, although there is a small committee that ensure continuity. Occasionally parents give their time generously to transport pupils to sporting fixtures or places linked with school work. Please note that any such volunteers should check that their insurance policies cover them for those types of journeys, and that they have a DBS.

COMMUNITY DEVELOPMENT CENTRE (charity no. 1120955)

The CDC has been running since 1997 in the school and moved into a new building in January 2003. It comprises an ICT suite and teaching area. These facilities provide lessons and courses on a variety of subjects and at different levels. The suite is also available for use by the children. For further information please contact the school or the CDC on Tues pm on 07917457168.

ST PATRICK'S CHURCH

The school has close links with the Church. Children visit the Church as part of their RE curriculum and take part in various services. It is seen as an integral part of the community. The local vicar leads assemblies on a regular basis.



INSURANCE

We would like to make parents aware that if a child is injured at school the County Council is not automatically responsible. The County Council's responsibility is strictly limited to cases where there was negligence by them or their staff. Accidents can happen in school, on the sports field, or during school visits, when the County Council or its staff is not in any way at fault and are, therefore not responsible. The provision of personal accident insurance is considered to be the responsibility of the parents. The school has Health and Safety and Safeguarding Policies, which are available to read on the school website.

SCHOOL MEALS

Our kitchen provides non-processed foods as much as possible and produces a healthy balanced menu. The menu is displayed weekly for parents' information on the notice board. Individual dietary needs can be catered for when necessary. We request payment for school meals on a Monday in advance, but you can also pay half-termly or termly. Cheques are preferable (made payable to Cumbria County Council). Please see newsletters for current price.

SCHOOL TRIPS

School trips are a very important part of Patterdale School life. Trips take place throughout the year to support learning and experience across the curriculum.

We have our own mini-bus and this enables us to take groups of children on various trips and participate in interschool sporting activities.

The junior children take part in a residential trip to Cumbria Outdoors Centre to participate in an Outdoor Adventurous Activity Course. Every other year, the year 5 and 6 children visit Liverpool with Skelton school. All trips are planned with careful consideration for the children's health and safety. Staff undertake the necessary risk assessments and ensure that there is plenty of adult supervision. Adults accompanying children are required to complete a disclosure and barring service check (DBS). Parents will be informed about trips—but we ask permission at the beginning of the year to take children out within the local area. Year 6 children are offered the opportunity to go on a ski trip in January—along with other Cumbrian Primary Schools.



THE CURRICULUM

The enriched curriculum we provide has been developed in order to fulfil our school aims. The education will be balanced and broadly based whilst taking into account the requirements at the Early Years Foundation Stage and National Curriculum. We will ensure that learning is supported and developed through effective record keeping and assessment.

THE EARLY YEARS FOUNDATION STAGE (EYFS)

Children in Reception follow the Early Years Foundation Stage curriculum. This is broken down into 7 areas of learning — Personal, Social and Emotional Development, Communication and Language, Physical Development, Literacy, Mathematics, Understanding of the World and Expressive Arts and Design.

We believe that play is crucial in enhancing children's ability to learn. It provides children with important opportunities to socialise and talk about what they are doing.

Throughout Reception, the teacher and teaching assistant will build up a profile of assessments, which will then be discussed with the parents or carers at the end of each term.

NATIONAL CURRICULUM

Compulsory national curriculum subjects for Key Stage 1 and 2 are:

- English
- Maths
- Religious Education
- Science
- Design and Technology
- History
- Geography
- Art and Design
- Music
- Physical education (PE), including swimming
- Computing
- Ancient and modern foreign languages (at key stage 2)

For short and long term plans please see our website.

COLLECTIVE WORSHIP

An act of Collective Worship takes place each day for the whole school. It is a special time in which children have an opportunity to reflect, share thoughts, listen and learn about a variety of issues. They include an element of worship; prayer, song, listening to music or silent contemplation. Parents may withdraw children from Collective Worship time, if they feel that this would be appropriate; please speak to the head teacher.

HOMEWORK

The homework policy, on the website, clearly states what is expected of pupils in each year group. In order for this to work successfully close co-operation is expected from parents so that they can work together with teachers in the best interests of the child.

SEX AND RELATIONSHIP EDUCATION (SRE)

This subject is specifically taught in Year 5 and 6. However, the programme builds children's knowledge and understanding in a logical progression from Year 1 through to Year 6, using age-appropriate objectives and materials usually taught in science.

Parents have the right to withdraw pupils from some Sex and Relationship lessons; a letter will be sent out seeking permission prior to the sessions starting. The content is delivered by a nurse.

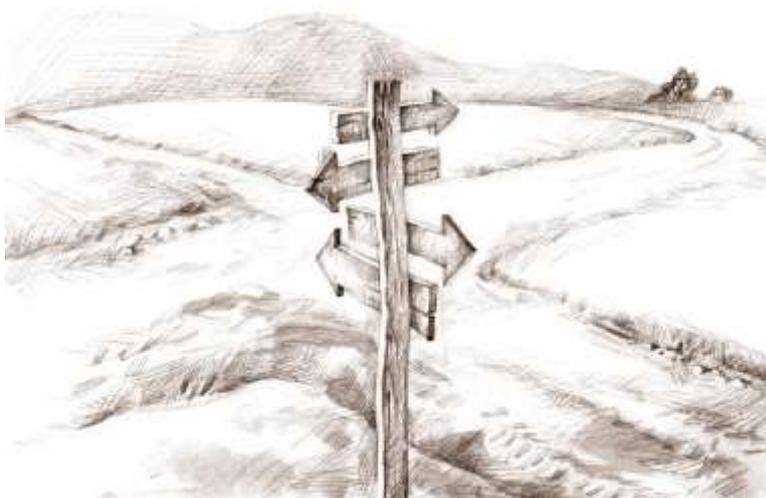
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

Children with SEND are given the same opportunities for learning as their peers. All children are carefully assessed to ensure that the work is correctly matched to the child to avoid frustration and maximise the progress that they make. We keep close contact with home to suggest ways in which you could help your child and will discuss fully with you any assessment we make. The school can approach the Local Authority's Educational Psychologist and Specialist Teacher team if we need further assessments or advice.

Further details can be found in the SEND policy on the school website along with our Local Offer.

TRANSFER TO SECONDARY EDUCATION

Relevant information is distributed by the Local Authority concerning transfer to secondary schools and provision is made for children to spend some time in their new school towards the end of Year 6. Children transfer to a number of different schools after leaving Patterdale including; Queen Elizabeth Grammar School, Ullswater Community College and Keswick School.



FORMAL COMPLAINTS PROCEDURE

If you become concerned in any way about your child's education, it is important that you tell us about this. We are always keen to do all we can to resolve your concerns and to ensure you are happy with your child's education. As a first step you should discuss this with your child's teacher and the Head teacher. The School's Complaints Procedure can be found on the school's website.

OFFICIAL DISCLAIMER

The information supplied in this document is in accordance with the information at present available to the Authority and is believed to be correct as at the date of printing May 2017, but its accuracy is not guaranteed. In particular, nothing herein prejudices the right of the Education Committee or any of its sub-committees or the Head of the school to make any decision relating to the school as they see fit, without regard as to whether this will affect the accuracy of any matters contained in this publication. Further, neither the Education Authority nor the school, nor any members of staff of the Authority or the school, is legally responsible for any erroneous information contained in this document.

OFSTED inspection –September 2016

To view the full report visit www.ofsted.gov.uk Copies are also available from the school office.